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## ILL for external institutions

This page is intended for **employees of external libraries** (typically librarians or library technicians) who wish to request ILL from ÉTS.

If you are a student or researcher, please consult the page Emprunter d'une autre bibliothèque (in French only).

Since January 2022, the ÉTS library has been using the interlibrary loan software Tipasa on OCLC's WorldShare ILL platform.

If you use an ILL software other than Tipasa-WorldShare, make sure you use the ISO 18626-compliant communication protocol to transmit your ILL requests to ÉTS (E3Q). For further information on the communication protocol, please consult the <a href="OCLC">OCLC</a> documentation.

For off-system loan requests, please follow the steps below:

## **Pre-registration required**

**Prior to your first loan request** to one of the Quebec university libraries (BUQ) via the new request form, you must register your institution by following these indications.

- Complete the <u>registration form</u>.
- Activate the password for your new account when you receive the password management e-mail. This e-mail may take a few days to arrive.

You will then be able to submit loan requests to any BUQ.

## Loan request

To request a loan from ÉTS library, please complete the <u>request form</u>, using the identifiers sent to you by e-mail when you registered.

Please note that only one BUQ can be selected for each request, so if your request to ÉTS library is refused, you will have to fill in the form again to submit it to another BUQ.